

## MACOMB AREA PATHWAYS

44200Jefferson • Building 780 • Selfridge ANGB, MI • 48045-5263 • (586)783-3096



My child and I have read the Macomb Area Pathways Code of Conduct and attached documents inserted inside the student planner. We concur with the guidelines established by the school and administration.

There are three basic requirements each student must exhibit for success:

- A. Attendance, Attitude, Application, and Acceptance
- B. Behavior
- C. Cooperation

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Parent Printed Name

\_\_\_\_\_  
Parent Phone

\_\_\_\_\_  
Parent Email

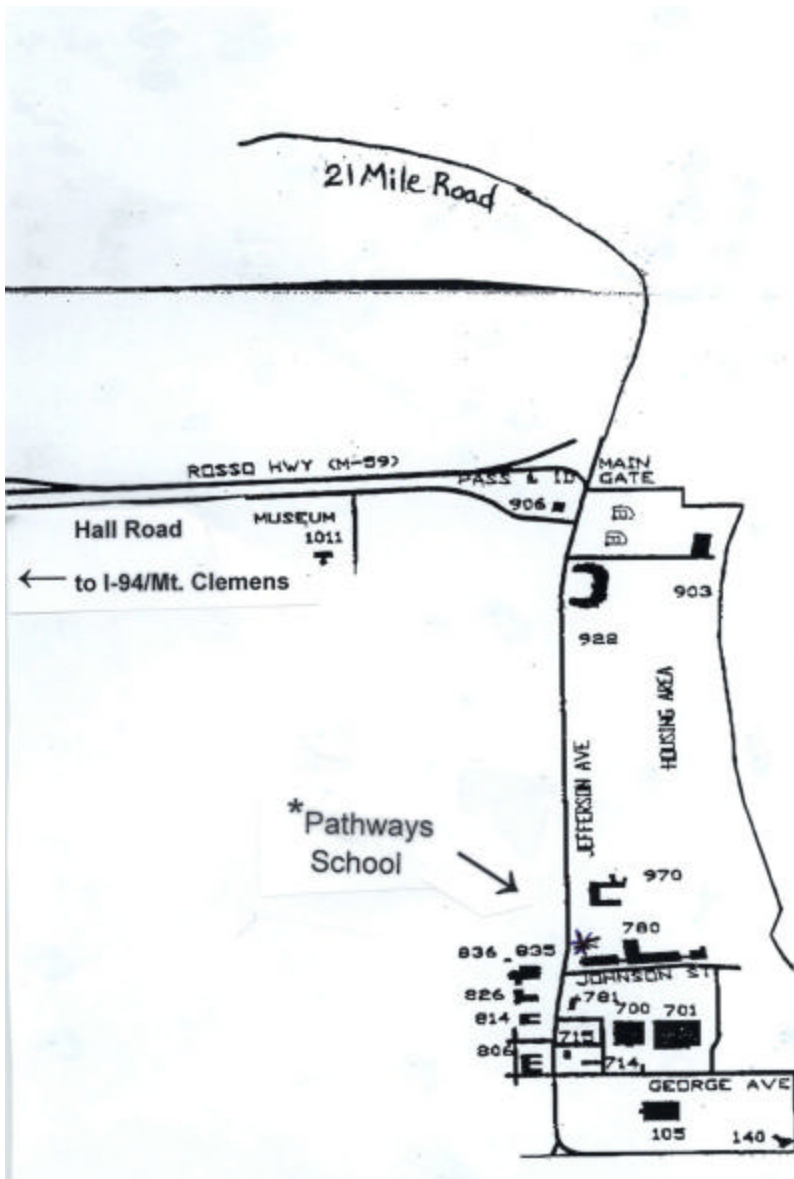
\_\_\_\_\_  
Parent Address

# Macomb Area Pathways

## Student Code of Conduct







## Macomb Area Pathways

Student Code of Conduct



Macomb Area Pathways is part of the Macomb Intermediate School District (MISD). MAP is located on Selfridge Air National Guard Base.

**Macomb Area Pathways  
44200 Jefferson, Building 780  
Selfridge ANGB, MI 48045-5263**

Selfridge Air National Guard Base  
58047 Jefferson  
Harrison Township, MI 48045

Mailing address for MAP:  
Macomb Intermediate School District  
44001 Garfield Road  
Clinton Township, MI 48038-1100  
Attn: Monika Leasure, Principal  
Mr. Raymond Stanford, Teacher

**The main gate for Selfridge Air Base is located on Jefferson.**

Take I-94 to exit 240: Selfridge Air Base/M-59. Travel 0.9 miles east on M-59/WP Rosso Hwy. Veer right, stop at stop sign, and turn right/south on Jefferson. Continue to the Selfridge Air National Guard Base Main Gate. Military Police will tell you to park your car and ask you to come inside with the appropriate identification to obtain a temporary day pass. Entry will be denied unless you have been pre-announced and can provide the necessary documents mentioned below.

**Appropriate Identification**

- All visitors – drivers and occupants of car – MUST be pre-announced onto the base by Mr. Stanford. All visitors MUST use the main gate to enter Selfridge Air National Guard Base.
- All drivers MUST provide Security Police with United States Drivers License, current/signed Proof of Insurance, and current/signed Registration for the vehicle being driven on base – NO EXCEPTIONS.

Once you are through security, travel South on Jefferson 0.8 miles. Macomb Area Pathways is located in building 780 on the east side of Jefferson.

## BUS RULES FOR STUDENTS

The following rules for student conduct related to transportation provided by Macomb Area Pathways are necessary to insure the safety of all students and employees of the district. Therefore, all students of Macomb Area Pathways are required to become familiar and to comply with these rules. Any violation of these rules may result in the suspension of transportation privileges for a period of time...as determined by the appropriate building administrator in accordance with the Macomb Area Pathways Code of Conduct.

**Since admission to Selfridge Air Base is possible only on a Macomb Area Pathways bus, bus service suspension will constitute an unexcused absence for the days of the reprimand. The third violation will result in suspension and possible expulsion from the program.**

Each time a Bus Violation is issued by the driver, a hearing will be held with the student by the building administrator.

The bus driver's job is a difficult one inasmuch as he/she is required to watch the road ahead, be aware of traffic conditions on the side and from behind, and anticipate the actions of other drivers, bicyclists and pedestrians. The driver's attention should not be distracted by unnecessary student activity. Appropriate student behavior and cooperation are essential for the safety of everyone.

If, in the judgement of the building administrator or central office administrator, the violation is a major infraction of the bus rules, a student may be suspended from bus service on the very first violation.



It is the policy of the MISD that no person on the basis of race, creed, color, religion, national origin or ancestry, age, sex, height, weight, marital status or disability shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any program or activity for which it is responsible.

# Macomb Area Pathways

## STATEMENT OF ASSURANCE OF COMPLIANCE WITH FEDERAL LAWS

It is the policy of Macomb Area Pathways that no person on the basis of race, religion, color, national origin, sex, age, marital status, lack of English skills or disability be excluded from participation and be denied the benefits, or be subjected to discrimination under program or activity and in employment; further, Macomb Area Pathways strictly adheres to provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans Disabilities Act of 1990, and all Michigan Department of Education policies and regulations prohibiting discrimination.

If you would like more information regarding this assurance, please contact:

### **Title VI, Title IX, Age Act, Section 504 Title II**

Rosetta Mullen,  
Director, Legal Affairs Macomb Intermediate School District  
44001 Garfield, Clinton Twp., MI 48038  
(586) 228-3309

Macomb Area Pathways recognizes the fundamental rights of each student as an American citizen. The following policy is hereby established in the hopes of preserving these fundamental rights as they coincide with secondary education. It is not intended to detract from, or be a hindrance to, the teaching and learning process. This policy is meant to serve as a reference source for questions which may arise pertaining to student rights. **Board Policy and Administrative Guidelines that address these issues may be found in the Legal Affairs office of the Macomb Intermediate School District.**

The Following is the Grading Scale for Pathways:

A	=	100-90
B	=	89-80
C	=	79-70
D	=	69-60
F	=	59-0

### V. EXTENDED/DISTANT LEARNING

- When appropriate, PG and PG-13 movies/clips, documentaries, and walking field trips are used to support our curriculum. These will illustrate concepts and real world situations associated with subjects we are studying in class.

### W. PARENTAL RESOURCES

- CARE Agency (586)-541-2273
- Family Youth Intervention—(586) 465-1212

## BUS RULES REQUIRED STUDENT CONDUCT

1. Students must stay in their seats and in a sitting position when the bus is in motion
2. Students will observe the following rules if it is necessary to cross the road after leaving the bus:
  - A. Make sure the bus is completely stopped.
  - B. On leaving, go to the front of the bus within sight of the driver.
  - C. On a signal from the driver or personal escort, look both ways and then, if safe, proceed across the highway in front of the bus.
  - D. Walk, do not run, in front of the bus when crossing the road.
3. Students who damage the bus in any way will pay for the damage and may be suspended from use of the bus until restitution or some plan for restitution is made.
4. Students are expected to help keep the bus clean and sanitary on the inside.
5. Students must be at their designated stop five minutes before the bus arrives. After the driver turns off the flashing red lights, they may not pick up any more students at the stop. **DRIVERS MAY NOT WAIT FOR TARDY STUDENTS.**
6. Students should remember that the bus driver is not only responsible for his bus, but has complete authority and responsibility to control the conduct of bus passengers while in transit. All students must follow the instructions given by the bus driver. If, at any time, in the judgment of the driver, a student fails to follow instructions and becomes a violator of any of the "Bus Rules For Students," the driver will issue a written violation. The written violations will be processed by the applicable building administrator who will have final authority on determining need and/or justification for suspension.
7. Students must not change bus stops without prior permission.
8. Students are forbidden to do anything that is detrimental to the health and safe transportation of all passengers and the driver.

**Macomb Area Pathways  
CODE OF CONDUCT**

**T. DAILY ATTENDANCE/TARDINESS**

Each student is expected to adhere to the State of Michigan compulsory attendance laws and policies. Recognizing that persistent attendance problems are detrimental to student achievement and good citizenship, parents will be informed of existing problems in an effort to involve them in a resolution and to prevent possible suspension and/or referral to civil authorities.

Our expectations are that students will attend school each scheduled school day. We discourage absence for any reason, but recognize that some are unavoidable.

Intentional absence from class or school (skipping):

1 <sup>st</sup> Violation	Notification of parents
2 <sup>nd</sup> Violation	1 day suspension and notification of parent(s)
3 <sup>rd</sup> & Subsequent Violations	2 day minimum suspension Readmission following satisfactory parent conference Notification of juvenile authorities

- **Staff will provide only one(1) clearance through the base main gate per marking period.**
- After 10 days of unexcused absences, the matter will be referred to juvenile authorities.
- Possible expulsion recommendation for the remainder of the semester.

**U. COMPUTERS**

No student shall use school computers without specific permission. No student shall engage in accessing unauthorized areas such as the system management, inappropriate internet sites as determined by the administrator, teacher files, and/or other student files. Transmission and downloading of unlicensed software or shareware is prohibited.

1 <sup>st</sup> Violation	1 day suspension with readmission only upon agreement by parent to assure cooperation in preventing a reoccurrence of the offense suspension of computer privileges up to one (1) week.
2 <sup>nd</sup> Violation	3 day suspension. Exclusion from computer lab use up to two (2) weeks Readmission after satisfactory parent conference
3 <sup>rd</sup> Violation	Exclusion from computer lab.

The Macomb Area Pathways Code of Conduct shall apply to all students while going to and from school, on school property, at all school activities (both home and away) and during summer school.

**PHILOSOPHY**

The essence of discipline is finding effective alternatives which permit a student's dignity to remain intact. In discovering these alternatives, students are aware of how they have violated a rule and then given the responsibility to improve.

The Pathways Code of Conduct was developed to define areas of unacceptable behavior while assuring students of fundamental due process rights. The primary purpose of the code is to maintain a safe and orderly environment that is conducive to learning, using the least intervention possible.

Children attending our school are expected to show respect in work and deed to school staff members, visitors, and their fellow classmates. It is imperative that the rights and feelings of others be realized if the proper atmosphere for growth and learning is to be maintained. Discipline is carried out in a manner which reflects our respect for the child's personal dignity and self-image. We ask your cooperation in discussing values and behavior with your child at home.

**STUDENT RIGHTS**

Should disciplinary action need to be taken for a student infraction of this code of conduct, the following due process may be followed:

1. Confer with appropriate staff member
2. Contact with parent/appropriate staff member
3. Referral to administrator for disciplinary action
4. Notification of civil authorities

Any discipline code violation that occurs on the student's last day of final examinations will be considered as a violation in the next school year.

In most cases of temporary separation or suspension, either the student's assignments for the class will be provided by the teacher or the student will be afforded the opportunity to make up missed work.

In all cases of disciplinary problems, the administration will have the discretion to determine if charges are to be made and will provide students and their parents with clear information about the problems and penalties. Judgements made regarding the problems will be based upon an evaluation of the data and prior administrative application of a code. The students and parents will have the opportunity to appeal decisions to the next level of school authority.

ABSENCE, Excused:	Non-attendance of one or more classes but with proper documentation or authorization by school personnel.
ABSENCE, Unexcused:	Non-attendance of one or more classes without authorization by school personnel and without accepted documentation.
ABUSE:	That activity in which one student causes physical harm or emotional discomfort to another student without provocation.
CONFISCATION:	Removal of any object from a student that is neither necessary nor acceptable in the learning environment. Items confiscated from students will be labeled and placed in the administrator's office.
DISRUPTIVE BEHAVIOR:	Any and all behaviors that significantly interfere with the learning process within the classroom or that disturb the orderliness of the school environment, its functions, or its activities.
DUE PROCESS:	Students will be guaranteed the right to know the violation with which he/she is charged, the witnesses to his/her defense, the knowledge of any and all penalties, and the right of appeal to another level of authority.
FIGHTING:	That activity demonstrated by two or more students during which either attempts or actually physically harms the other.
INTIMIDATION:	Any real or suggested behavior that might cause another person to do something against his or her will.
LOSS OF PRIVILEGES:	For specific or collected infractions of the code of conduct, students may be restricted from any and all extracurricular activities for a specific period of time.

**Q. DRESS AND HAIR REGULATIONS**

- Clothing and grooming should be neat, clean and modest, not exposing any portion of the torso.
- A. Clothing and grooming should be clean and in keeping with health practices. Shoes with hard soles **MUST** be worn at all times.
  - B. Clothing and grooming should not disrupt the educational process or be distracting.
  - C. Determination of appropriate clothing and headgear shall be at the discretion of the administrator.
  - D. Obscene or suggestive messages printed on clothing will not be allowed. (All final decisions will be made by the school administrator.)
  - E. To provide a safe environment for all students in the Macomb County Pathways program, all gang-identifying clothing, items and activities (as determined in cooperation with the police) are strictly prohibited in school, on school property and at all school-related events.
  - F. Sleepwear or underwear as outer clothing is prohibited.
- |                            |   |
|----------------------------|---|
| 1 <sup>st</sup> Infraction | Verbal request and write-up.  |
| 2 <sup>nd</sup> Infraction | Verbal request and write-up with research assignment with signature of parent(s). |
| 3 <sup>rd</sup> Infraction | Verbal request and write-up with meeting with parent(s).                          |

**R. ILLEGAL SUMMONS OF POLICE AND/OR FIRE DEPARTMENTS**

No student shall falsely notify the Administration or school officials in writing or by phone of a potential bomb in any building or property owned by the Board of Education.

- |                           |   |
|---------------------------|---|
| 1 <sup>st</sup> Violation | Expulsion. Notification of parent and police officials. |
|---------------------------|---|

**S. GROSS MISDEMEANORS OR FELONIES**

Students charged with gross misdemeanors or felonies are subject to suspension or expulsion within the discretion of the Board of Education if the conduct giving rise to the charge occurred while going to or from school, on school property, at all school activities (both home and away), or during summer school. Students will also be subject to suspension or expulsion if the conduct occurred out of school and has a direct and immediate adverse effect either on school discipline or on the general safety and welfare of students and staff.

**O. ELECTRONIC PAGING DEVICES/CELL PHONES**

Students are strictly prohibited from using cell phones, pocket pagers or other electronic paging devices on the bus, on school grounds or at school-related events except by special permission for health reasons. Such devices will be confiscated, turned over to the police department and destroyed.

- 1<sup>st</sup> violation      Parent notified
- 2<sup>nd</sup> violation      Device confiscated and return to parent during school hours.

**P. SEARCH AND SEIZURE AND POLICE IN THE SCHOOLS**

Administrators may search a student’s personal effects, including coats, book bags, purses, wallets and pockets if the administrator suspects that the student possesses contraband or has violated the discipline policies set forth in this handbook or any law.

The school recognizes the legal rights of students and concurrently endeavors to cooperate with the police and to provide for the welfare of all students.

The following policy is to be observed for the interrogation of students by law enforcement officer. Proper observation of the policy will serve as a basis for cooperation with law enforcement officer, within the framework of the law. It will also encourage students to respect lawfully constituted authority.

- A. Law enforcement officers may interview a student on school property only with permission of and in the presence of the school administrator.
- B. Parents of students who are to be interviewed by law enforcement officers on school property during school hours shall be notified by telephone, if possible, and confirmed in writing.
- C. A student may be removed from school by a law enforcement officer, either with or without a lawful warrant. The parents of students so removed must be notified immediately, if possible, concerning such removal.

**NOTIFICATION OF**

The process of informing parents verbally or with written notification of any infraction of the code of conduct.

**PARENTS:**

**PROVOCATION:**

A verbal or written statement or act that is designed to harass, berate, or intimidate another student may result in an aggressive response.

**RESTITUTION:**

Repayment or replacement at an equal value of damaged or stolen personal property or school property.

**SUSPENSION:**

The denial of a student’s right to attend school, to attend or participate in a selected activity or class, be present on school grounds, or attend any or a selected school function for a period not to exceed ten (10) days.  
(1 day suspension = 24 hours)

**TARDINESS,  
Excused:**

Arrival to any class after the scheduled time but excused in writing by a school staff member.

**TARDINESS,  
Unexcused:**

Arrival to any class after the scheduled time but not excused in writing by a school staff member.

**TEACHER/PARENT  
CONFERENCE:**

With regard to the discipline process, teacher/parent or parent/administrator conferences require face to face dialogue regarding specific behaviors.

**THREATS:**

Verbal or written acts that cause emotional or physical discomfort due to real or implied harm.

**VANDALISM:**

The purposeful destruction of personal property or the property of the school.

## A. FIGHTING OR AGGRESSIVE BEHAVIOR

No student shall engage in aggressive action towards another individual or individuals through any of the following.

1. Verbal and/or physical threats or gestures (HARASSMENT), including inappropriate vulgar language.
2. Physical Contact, abuse, and/or indecent liberties.
3. A student will be held responsible for written or verbal statement and/or actions which directly or indirectly provoke aggressive action by another student.

1<sup>st</sup> violation of A.1 and A.3:

One day minimum suspension from school with readmission only following satisfactory conference with parents.

2<sup>nd</sup> violation of A.1 and A.3:

Extended suspension with readmission only following satisfactory conference with parents.

1<sup>st</sup> violation of A.2:

Two day minimum suspension from school with readmission only following satisfactory conference with parents

2<sup>nd</sup> violation of A.2:

Three to five-day suspension from school with readmission only following satisfactory conference with parents

## B. STUDENT COOPERATION WITH STAFF

Students are expected to comply with and respect the reasonable directions of teachers, administrators and adult employees.

Insubordination (Consistent refusal to follow classroom directions) could result in the disciplinary action below. The items noted below (1-6) are specific cases, but the list is not inclusive.

1. Students must identify themselves when asked to do so by any school employee.

First violation of B.1:

One day suspension. Readmission following satisfactory conference with parents.

Second violation of B.1:

Three day suspension. Readmission only following satisfactory conference with parents.

2. Students must accompany an employee when asked to do so by an employee.

This includes compliance with all disciplinary procedures.

First violation of B.2:

One or two-day suspension with readmission following parent conference.

No student shall possess or sell fireworks or other explosive materials on school property. This can indirectly threaten the health and safety of other persons and will result in immediate confiscation of such items.

Possession of Flammable Items:

1<sup>st</sup> violation 3 day suspension

2<sup>nd</sup> violation 5 day suspension

Use of Explosives or Flammable Items:

1<sup>st</sup> violation 5 day suspension

Notification of civil authorities

2<sup>nd</sup> violation Expulsion

## K. THEFT

No student shall engage in a purposeful act of theft of school property, the property of other students, or the property of school employees.

1<sup>st</sup> Violation 3 day minimum suspension/parent notification  
Possible restitution

2<sup>nd</sup> Violation 5 day minimum suspension  
Restitution where necessary

## L. SNOWBALLING OR THE THROWING OF OBJECTS

Because of the danger of property damage or personal injury, snowballing or throwing of any objects is prohibited. If the incident results in personal injury the matter will be handled under Section F, Use of a weapon.

1<sup>st</sup> Violation 3 day suspension

## M. HALL WALKING OR LOITERING

Students must have teacher's permission when they are in the halls during a class period. Before a hall walking/loitering violation is recorded, verbal contact will be made by the staff member.

1<sup>st</sup> violation Warning

2<sup>nd</sup> violation Parent Conference

3<sup>rd</sup> violation Up to 3-day suspension

## N. CLOSED CAMPUS

No student will be permitted to leave the school grounds during the school day without proper administrative clearance.

1<sup>st</sup> Violation Parent Conference

2<sup>nd</sup> Violation Up to 3 day suspension

3<sup>rd</sup> Violation 5 day suspension

1 <sup>st</sup> Violation	Up to 3 day suspension Notification of parent and restitution
2 <sup>nd</sup> Violation	Up to 5 day suspension Notification of parents and police Restituition for damages is to be made
Any Violation	Restitution for lost or damaged goods Exclusion from any extra-curricular activity until restitution is made.
2. Vandalism that results in MORE than \$100.00 loss shall result in the following:	
1 <sup>st</sup> Violation	Up to 5 day suspension Notification of parents and police Restitution is to be made for damages and probationary conditions for return will be the principal or administrator
established by designee.	
2 <sup>nd</sup> Violation	Expulsion Referral to Police Department

Any combination of the two degrees of vandalism will be handled as if both were of the second degree.

Failure to make restitution within thirty (30) days will result in referral to small claims court.

**J. ARSON**

No student shall use explosives or flammable items in any form to cause harm to fellow students and staff or to disrupt school or damage personal and school property (ex. firecrackers, smoke bombs, harmful substances, etc.).

1 <sup>st</sup> Violation	Up to 3 days suspension Notification of parent
2 <sup>nd</sup> Violation	Up to 5 days suspension Notification of parent Possible notification of civil authorities Counseling by school administrator/counselor
3 <sup>rd</sup> Violation	Expulsion

Second violation B.2:

Two-to three-day suspension with readmission only following satisfactory conference with parents.

3. Student language, physical gestures, writing and/or behavior must not be profane, obscene, or otherwise demeaning to themselves, to a school employee or other students.

First violation of B.3:

One-to two day suspension with readmission following a parent conference and counseling by a school administrator or counselor.

Second violation B.3:

Two- to three- day suspension with readmission following satisfactory conference with parents.

4. Students **must not** verbally threaten any school employee.

First violation of B.4:

Three-day minimum suspension with readmission following parent conference. Possibility of teacher contacting civil authorities or counseling by school administrator or counselor.

Second violation of B.4:

Five-day minimum suspension or expulsion with readmission following satisfactory parent conference, or in the case of expulsion, readmission following Board of Education action. Possibility of contacting civil authorities or counseling by school administrator, counselor and/or external counseling agency.

5. Students **must not** physically abuse/assault any school employee.

First violation of B.5:

Five-day minimum suspension, with possible recommendation of expulsion to Board of Education; readmission following satisfactory parent conference, or in the case of expulsion, readmission following Board of Education action. Possibility of contacting civil authorities or counseling by school administrator, counselor and/or external counseling agency.

6. Students are not permitted to possess or use laser pointers in school or on school property including buses.

First violation – property confiscated

Second violation – Up to 3 day suspension

**If the laser pointer causes a safety or health hazard the student could face extended suspension or possible expulsion from school.**

### C. SMOKING

There is to be no smoking or possession of tobacco products and/or associated paraphernalia anywhere on the campus. A misdemeanor charge maybe filed with the police for each violation .

1 <sup>st</sup> Violation	One day suspension Confiscation of tobacco products Notification of parent
2 <sup>nd</sup> Violation	Up to three (3) days suspension Confiscation of tobacco products Notification of parents Counseling by school administrator
3 <sup>rd</sup> & Subsequent	Up to 4 day minimum suspension

### D. ALCOHOL AND OTHER DANGEROUS DRUGS

Alcohol, narcotics, illegal stimulants or depressants or any other illegal substances are not allowed and shall not be in any student's possession on Board of Education property, either during the regular school hours or at any activities involving student attendance after school hours.

Use of, possession of, or under the influence of illegal substances or mind altering substances or chemicals:

1 <sup>st</sup> Violation	3 day suspension
2 <sup>nd</sup> Violation	5 day suspension Readmittance following satisfactory parent conference Referral to police department Counseling by school counselor and/or referral to external counseling agency
3 <sup>rd</sup> Violation	Expulsion

### E. WEAPONS

No student is permitted to have in his/her possession any instrument which may be considered a weapon which may be used for injury to others, or threaten to use such instrument.

1. First violation of any part of E – **Expulsion**
2. Notification of parents and police department

#### **Pursuant of State Senate Bill 966, Section 1311 (2)**

“If a pupil possesses in a weapon-free school zone a weapon ... the school board shall expel the pupil from the school district permanently, subject to possible reinstatement under subsection (5) ...”

### F. USE OF A WEAPON

No student shall injure or attempt to harm another person with an instrument which may be considered a weapon.

1. First violation

#### **Expulsion**

Notification of parents and police officials, with readmittance by Board of Education only.

#### **Pursuant of State Senate Bill 966 Section 1311 (2)**

“If a pupil possesses in a weapon-free school zone a weapon ... the school board shall expel the pupil from the school district permanently, subject to possible reinstatement under subsection (3)...”

**Propellants:** Students are expressly prohibited from possessing or using propellants (pepper spray, mace, etc.) on the campus.

Possession of propellants:

1 <sup>st</sup> Violation	Confiscation of property
2 <sup>nd</sup> Violation	Up to a three-day suspension
Use of propellants	
1 <sup>st</sup> Violation	Expulsion; notification of parents and police officials, with readmittance by Board of Education only.

### G. EXTORTION

A student shall not secure or attempt to secure, money or other items of value from an unwilling person nor shall a student, by threats and/or violence, force another person to perform an unwilling act.

1 <sup>st</sup> Violation	2 day minimum suspension Redmission following satisfactory parent conference Counseling by school administrator/counselor Possible referral to civil authorities
2 <sup>nd</sup> & Subsequent Violation	3-5 day minimum suspension Readmission following satisfactory parent conference

### H. GAMBLING

No student shall engage in betting or gambling.

1 <sup>st</sup> Violation	1 day suspension
2 <sup>nd</sup> Violation	3 day suspension

### I. VANDALISM

No student shall engage in a purposeful act of damage to school property, the property of other students, or the property of school employees.

Vandalism shall be of two degrees:

1. Vandalism that results in LESS THAN \$100.00 loss shall result in the following.