LEP Student Monitoring Report



Management Technology Helpdesk

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LEP Student Monitoring Report

The LEP student monitoring report prints the student's bilingual program status, with their latest English language proficiency assessment. The report includes the student's academic test scores for review. The test scores in the report are used to determine if the student is qualified to exit bilingual education, or additional bilingual services are necessary. The LEP student monitoring report is designed as part of the student review process, meeting State of Michigan LEP auditing requirements.

The LEP student monitoring report is created for students in three (3) age groups:

- Kindergarten to second (2nd) grade.
- Third (3rd) grade to sixth (6th) grade.
- Middle school and high school student (post secondary) education.

Students in Kindergarten to grade two (2) have several reading tests for young children, administered by the school districts in the county. A report parameter is provided, specifying the reading test for K-2 students. Reading tests inquired from PowerSchool for K-2 students are: AIMS web, DIBELS, ORR, and Rigby.

Students in third grade (3rd) to sixth grade (6th) report several age related standardized tests, including MEAP and SRI. The AIMS web test scores are reported for children in this age category, when the school district uses the AIMS web test.

Students in middle school and high school report test scores for common grade level testing:

- MEAP 7-8 grade
- MI-Access 7-8 grade
- SRI 6-12 grade
- Explore grade 8 and grade 9
- Practice Plan 9 grade
- Plan 10 grade
- MME 11 grade
- ACT 11 grade

The AIMS web test scores are reported for students in postsecondary education, when the school district uses the AIMS web test.

Michigan State requirements for bilingual student enter and exit protocols are found at:

http://search.michigan.gov/search?affiliate=mi-som&query=bilingual student enter and exit protocols

Version History 1.00 June 2013

Current Version 1.4

PowerSchool Requirements

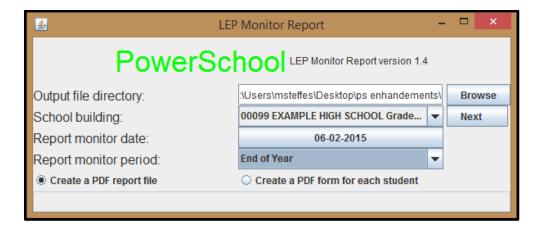
PowerSchool student data is extracted from the LEP state reporting screen (LEP tab). All school districts are able to use this report when the data is entered into PowerSchool for MSDS bilingual student reporting.

The Romeo school district bilingual tutor data refers to the LEP history records for the proper instructor names. Students in the MISD bilingual consortium are identified using the school district code and the bilingual enrollment status code.

If the PDF form file option is selected, then the file "LEPMform.pdf" is required to exist in the output file directory, specified in the run parameters. The file "LEPMform.pdf" is available at: ftp://aftp.misd.net/PowerSchool/

PowerSchool LEP Student Monitoring Report Option Screen

- Identify the file directory where the LEPMform.pdf monitoring report and a copy of your special sign-in file are saved. The file directory should be used each time you run the program. The file directory contains the output PDF report file or PDF output forms created by the program.
- Enter the school building for printing the students in the report.
- The monitor date appears in the top of the report title and in the output form file name.
- The monitor period appears in the top of the report title.
- If the monitor period is "End of Year", then the program only extracts students with proficient or advanced proficient ELPA test scores.



Students printed include all active students (enroll_status less than one) as of the date the report is run. Tutors and teachers reported are active as of the date the report is run.

The student is reported as a bilingual student, when the check box in the LEP State reporting tab is checked (MI_SRSD_PrgmElig_LEP equal one). Other reporting conditions include the student is active and the student has a FLEP exit code (MI_LEP_ExitCode = "50") or the student

has a status code indicating the student received bilingual services in the past (MI_LEP_StatueCode has a code value entered).

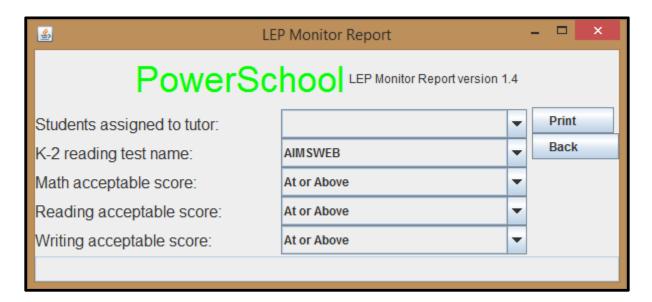
Report monitor periods displayed in the report header include: End of year, Semester 1, Semester, Trimester 1, Trimester 2, Trimester 3, Quarter 1, Quarter 2, Quarter 3, Quarter 4, and Sumer School.

If the PDF form option is specified a file is created for each student with the file name:

pdfMonitor <Student number> on <Report Monitor Date> .pdf

Report Option Page Two

- Select the proper K-2 reading test name used by your school district.
- One school district asked to specify acceptable test score options for "At or Above" or "At or Below"



Some school districts may have 5th grade students in middle school (should not happen). The report parameter screen requests the K-2 reading test name for the school districts with this special case. Enter the K-2 reading test name used by your elementary schools in the district, when the school is a middle school.

Press the Print button to run the report. A progress bar will display on the left, showing when the report is completed. The report PDF output file is created in the output file directory, specified on the first

parameter page. If the PDF form option is specified, then a file is created for each bilingual student in the school building.

The report output is printed in school teacher, bilingual tutor, and student name order.

Error Messages

Error messages are displayed on the bottom line of each screen.

Error missing output file directory to create the report.

Enter the output file directory name to save the PDF report file name.

Error a building must be selected for the report.

Enter the building number for the report to print the bilingual students.

Error semester must be selected.

Enter the semester code for the report title.

The base form file is missing=Ouptut file directory name\LEPMform.pdf

The option is selected to create a PDF form for each student. The form is created from the base file "LEPMform.pdf" and is required to be in the output file directory.

Error converting data to run the report.

If you receive this error, then please contact MISD programming staff with the district name and building number selected.

PowerSchool Test Scores Referred to

Test scores are sorted in descending order by test date, finding the last test taken.

Test attribute name	Function		
ACT_Math	Default Last value entered		
ACT_Reading	Default Last value entered		
ACT_English	Default Last value entered		
ACT_Eng_Writing	Last non-empty value overrides ACT_English value		
ACT_Writing	Last non-empty value overrides ACT_English value and ACT_Eng_Writing value		
AIMSWEB_LNF	Grade level K to 2		
AIMSWEB_LSF	Grade level K to 2		
AIMSWEB_PSF	Grade level K to 2		
AIMSWEB_NWF	Grade level K to 2		
AIMSWEB_R-CBM	Grade level K to 8		
AIMSWEB_MAZE	Grade level K to 8		
DIBELS_Reading	Grade level K to 2		
ELPA_Overall_PL	Last ELPA test entered		
EXPL_Math	Last non-empty value		
EXPL_English	Last non-empty value		
EXPL_Reading	Last non-empty value		
MEAP_Math	Last non-empty value		
MEAP_Reading	Last non-empty value		
MEAP_Writing	Last non-empty value		
MI-ACCESS_Math	Last non-empty value		
MI-ACCESS_Reading	Last non-empty value		
	ACT_Math ACT_Reading ACT_English ACT_Eng_Writing ACT_Writing AIMSWEB_LNF AIMSWEB_LSF AIMSWEB_PSF AIMSWEB_NWF AIMSWEB_R-CBM AIMSWEB_MAZE DIBELS_Reading ELPA_Overall_PL EXPL_Math EXPL_English EXPL_English EXPL_Reading MEAP_Math MEAP_Reading MI-ACCESS_Math		

	MI-ACCESS_Writing	Last non-empty value
	MI-ACCESS_Writing_Ideas	Last non-empty value
	MI-ACCESS_Writing_Com	Last non-empty value
MME	MME_Math	Last non-empty value
	MME_Reading	Last non-empty value
	MME_Writing	Last non-empty value
ORR	ORR_Reading	Grade level K to 2
PLAN	PLAN_English	Last non-empty value with grade level greater than 9
	PLAN_Math	Last non-empty value with grade level greater than 9
	PLAN_Reading	Last non-empty value with grade level greater than 9
PLAN	PLAN_English	Last non-empty value with grade level Less than 10
	PLAN_Math	Last non-empty value with grade level Less than 10
	PLAN_Reading	Last non-empty value with grade level Less than 10
RIGBY	RIGBY_Reading	Grade level K to 2
SRI	SRI_Reading	Grade level 6 to 12

^{*}Note: Please contact Marcia Hefel in Roseville for the definition or changes needed for AIMS web test score attributes.

Sample Report Grade K-2

Hamilton Parsons Elementary 69875 Dequindre Leonard, MI 48367		ELL Monitoring Report 04/13/2013 Grades K-2 for period: End of Year Student status: Active receiving services			Page: Run date: 04/13/201		
Student name (Last,First): Classroom teacher: I					Grade: K		
		Student number:					
ELL tutor: MISD,	LEP MISD Tutor			Scho	ol year: 09/05/201	2 to 06/30/2013	
Subject	Grade	Assessment	Test Date	Acceptable Score	Student Score	Meets Expectations (place X in appropriate box)	
ELL	K-2	Spring ELPA	Ĭ.	P or AP			
Math	K-2	District		At or Above			
Reading	K-2	District	Ť.	At or Above	:		
Writing	K-2	District		3 or 4			
Reading	К	Rigby		4			
Reading	1	Rigby		16			
Reading	2	Rigby		22			
(piece X in appropriete box)	Determination						
	Continue ELL services - daily/weekly; student does not meet expectation/exit criteria (LEP)						

Sample Report Grade 3-6

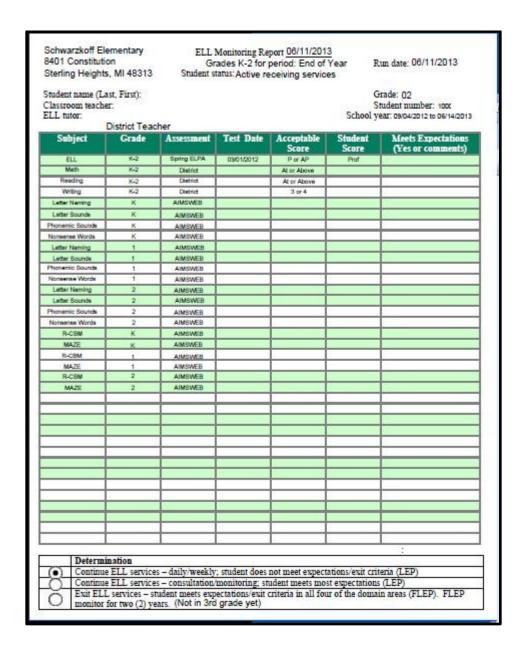
Hamilton Parsons Elementary 69875 Dequindre Leonard, MI 48367		ELL Monitoring Report 04/13/2013 Grades 3-5(6) for period: End of Year Student status: inactive parent request			Page: 1 Run date: 04/13/201		
Student name (L	ast,First): 1		Grade: 05				
Classroom teach	er.				Student number: :		
ELL tutor: MISD,	LEP VISD Tutor			Scho	ool year: 09/05/201	2 to 06/30/2013	
Subject	Grade	Assessment	Test Date	Acceptable Score	Student Score	Meets Expectations (place X in appropriate box)	
ELL	3-5(6)	Spring ELPA	03/05/2012	P or AP	Prof		
Math	3-5(6)	District		At or Above	6 3		
Reading	3-5(6)	District	5	At or Above			
Writing	3-5(6)	District		3 or 4			
Math	3-5(6)	MEAP		1 or 2			
Reading	3-5(6)	MEAP	7.5	1 or 2			
Writing	3-5(6)	MEAP	8	1 or 2	8 8		
Reading	3	SRI		500	0.00		
Reading	4	SRI		600			
Reading	5	SRI		700			
Reading	6	SRI		800			
(piace X in appropriate box)	Determination						
	Continue ELL services - daily/weekly; student does not meet expectation/exit criteria (LEP)						
	Continue ELL services - consultation/monitoring; student meets most expectations (LEP)						
	Exit ELL service monitor for two (s - student meets ex 2) years.	pectation/exit crite	rta in all four of the	domain areas (FL	EP). FLEP	

Sample Report Grade 7-12

Romeo High School 11091 W 32 Mile Rd Romeo, MI 48065		ELL Monitoring Report 04/13/2013 Secondary Progress for period: End of Year Student status: FLEP monitoring as of 07/01/2010			Page: 5 Run date: 04/13/201		
tudent name (L	ast,First):				Grade: 10		
dassroom teach	er:				Student num	ber.	
ELL tutor: 1	District Teacher			Scho	ol year: 09/05/201:	2 to 06/30/2013	
Subject	Grade	Assessment	Test Date	Acceptable Score	Student Score	Meets Expectations (piece X in appropriate box)	
ELL	(6)7-12	Spring ELPA	03/01/2007	PorAP	Prof		
English	(6)7-12	District		At or Above			
Math	(6)7-12	District		At or Above			
Reading	(6)7-12	District		At or Above			
Writing	(6)7-12	District		At or Above			
Math	(6)7-8	MEAP	10/12/2010	1 or 2	820 01		
Reading	(6)7-8	MEAP	10/12/2010	1 or 2	795 03		
Writing	(6)7-8	MEAP		1 or 2	*		
Reading	- 6	SRI		500	6		
English	8	Explore	1	13		ļ:	
Reading	8	Explore		13			
Math	9	Practice Plan		18			
Reading	9	Practice Plan		16			
Writing	9	Practice Plan		16	0		
Math	10	Plan		18			
Reading	10	Plan		16			
Writing	10	Plan		16			
Math	11	MME		22			
Reading	11	MME		21			
Witting	11	ACT		18			
(place X in appropriate box)	Determination						
	Continue ELL services - daily/weekly; student does not meet expectation/exit criteria (LEP)						
	Continue ELL services - consultation/monitoring; student meets most expectations (LEP)						
	Exit ELL services - student meets expectation/exit criteria in all four of the domain areas (FLEP). FLEP monitor for two (2) years.						

Sample Form Grade K-2

The base form file LEPMform.pdf" is used to display student test scores for students in all grade levels. Students in grade K-2 have a note in the determination section of the form, indicating exiting a student as proficient (FLEP) is not valid until the student is in third (3rd) grade.

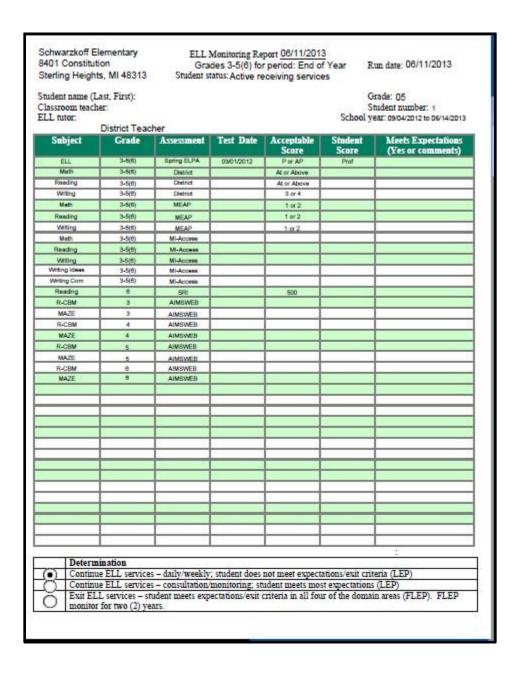


The radio button in the determination section of the form is set to the value:

- LEP receiving services when the student is active or parent refusal.
- LEP monitor when the status code is "other consul", status code 54.
- FLEP exit proficient when the status code is proficient or FLEP monitor (status code 50 and 55).

Sample Form Grade 3-6

Students in grades 3-5 should use the MEAP test or MI-Access test for evaluating student academic proficiency.



Sample Form Grade 7-12

Students in grades 7-8 should use the MEAP test or MI-Aceess test for exit evaluation. The Explore test is available to students in grades 8-9. The Plan test is taken by 9-10 grade students. The MME test and ACT test is given at grade 11.

