



**MEMORANDUM**  
**Human Resources**

**TO:** All Staff

**FROM:** Human Resources

**DATE:** April 13, 2020

**RE:** Critical Infrastructure Workers & Workers Necessary to Conduct Minimum Basic Operations

Pursuant to Executive Order No. 2020-42, **Temporary requirement to suspend activities that not necessary to sustain or protect life**, the MISD is required to specify workers designated as either “critical infrastructure workers” or “workers necessary to conduct minimum basic operations.” The executive order continues through April 30, 2020 at midnight. These workers are as follows:

- Superintendent
- Assistant Superintendents
- Department Directors
- Building Administrators
- Technology Staff
- Transportation Staff
- Business Office Staff
- Building Operators & Mechanics
- Administrative Support Employees supporting any of the above staff with their duties.

In addition any staff not listed above but engaged in the following activities would also be included:

- Educators supporting public K-12 schools for purpose of facilitating distance learning or performing other essential functions.
- Childcare workers serving critical infrastructure worker’s families.
- Providers of food, shelter and other necessities for the needy.

Please direct all questions and inquiries to the Human Resources Department at 586.228.3311.